

AFMC BOARD MEETING

FRIDAY, FEB. 16, 2007 AT 5 PM

LOCATION: CLINTON COUNTY GOVERNMENT CENTER BASEMENT

REFRESHMENTS: PIZZA

AGENDA-

CALL TO ORDER: Dick Crawford called the meeting to order at 5:30 pm .

ROLL CALL FOR QUORUM: The board members present were Dick Crawford, Warren Newman, Nancy Moriarty, JoEllen Saumier, Marjorie Swift, Christine McCauliffe, and Vicky Lesniak. Jane Desotelle was also present. Absent from the meeting were Ken Gadway, Rob Hastings, Laurie Davis, and Meredith Johnston.

MINUTES FROM PREVIOUS MEETING: JoEllen moved to accept the minutes with suggested changes. Chris seconded the motion. The motion passed unanimously.

SECRETARY'S REPORT: Jane has entered our complete mailing list in ms Access as she could not use the form it had been in. She passed out a copy and the board made any corrections, additions and deletions they knew of. New copies of contracts had to be typed using old forms.

TREASURER'S REPORT: JoEllen has been getting notices from the NYS Dept. of Taxation and Finance requesting forms and schedules she says we should not have to file. Some have been taken care of and she is working on straightening out the rest. They requested a Schedule C instead of the 1120A that was filed. The state wanted our sales tax number and the federal government wants employee forms from 2001. She also reported Gina omitted \$17.14 in interest earned from the CD in her last treasurer's report. The board thanked JoEllen for the report.

EXECUTIVE DIRECTOR'S REPORT: Jane has only found a list of duties from 2004 and a draft of manager duties from 2005. According to the minutes that draft was not acted on. Jane will continue to search for the latest list of duties for the next board meeting. It was agreed to remove from the managers list holding two vendor meetings a year to get their input on ways to improve their market. These meetings have not been well attended by the vendors.

Marjorie moved to accept the executive director's report. It was seconded by Chris and passed unanimously.

OLD BUSINESS: BUDGET FOR 2007 – No added discussion was deemed needed.

ELECTIONS – Jane pointed out it was a mistake to have Laurie Davis on the ballot at the annual meeting as her term was not up. Since no one else expressed an interest in being on the board it was decided to leave the position open at present. The board can appoint someone to fill the position if it wishes until the next annual meeting.

NEW BUSINESS: VENDOR PACKETS 2007- The draft Jane passed out was discussed and changes made.

A motion was made by JoEllen and seconded by Warren to drop our sponsorship of the Akwesasne Farmers' Market as they have not followed our rules and procedures in past years. The motion passed unanimously.

A motion was made by JoEllen and seconded by Warren to accept Paul Smith's Farmers' Market if they can find vendors. Jennifer Perry is interested in being the manager and may co-manage with another vendor she is contacting. Their hours are TBA. Motion was passed unanimously.

Deadline for the market schedule brochure was discussed. It was decided to keep it at April 15<sup>th</sup>. A motion was made by Marjorie and seconded by Nancy to keep our policy of listing vendors who sign up by the 15<sup>th</sup> in the brochure. Motion passed with 5 yea and 1 nea.

Manager fees were discussed. Marjorie requested a 5% raise for being manager. This would still be less than last year due to the cut in vendor fees if the markets have the same number of vendors. For the three markets she manages it was figured her loss would be about \$150. , but others figured the loss to be higher. After a discussion Marjorie said she would not be a manager for less than she made last year.

A motion was made by JoEllen not to accept Marjorie's request and to approve the suggested changes to the vendor packet with TBA put in place of Marjorie's name as manager for Elizabethtown, Keene and Wilmington. This motion was seconded by Warren. The vote was 4 yea and 2 nea.

A motion was made by Chris and seconded by Marjorie to mail vendor packets to all of last year's vendors and anyone requesting it. A postcard notice that sign-up forms are on the website will be mailed to the rest of our mailing list. This motion passed unanimously.

BOARD ADVISORS – NON-VOTING CONSULTANTS – A motion was made by Chris and seconded by Nancy to accept Bernadette Logozar as a AFMC board advisor. The motion was passed unanimously.

CONTRACTS – All the blank forms presented by Jane were approved. Some were signed at the meeting. A motion for Jane Desotelle to contract as the Executive Director was made by Chris and seconded by Nancy. The motion passed 5 yea and 1 nea. JoEllen took Gina's contract for acting treasurer and will mail it to Gina. Gina is to keep one copy and return the other to me for our records.

OTHER BUSINESS: Tents of Champlain gave us an estimate for tent bags at \$40 each with the shipping. A motion was made by JoEllen and seconded by Chris to buy three bags for tents and tent poles.

JoEllen requested an additional \$300 for the Malone market to advertise weekly in the Malone Telegram. Their present budget is \$278. Vicky moved we approve an additional \$300 for advertising the Malone market. Warren seconded the motion. It passed with 4 yea and 2 nea.

Jane is sending out the market location request forms to all market site owners. Marjorie gave her the address for the Wilmington site as Whiteface United Methodist Church attn: Don Morrison Rt. 86 Wilmington, NY 12997.

NEXT MEETING: TBA as items come up for an agenda.

ADJOURNMENT: Warren made the motion to adjourn, it was seconded by JoEllen and the motion passed unanimously at 7pm.